



MINUTES OF THE WASHOE COUNTY SCHOOL DISTRICT GROUP INSURANCE COMMITTEE

February 28, 2019

1. OPENING ITEMS

1.01 Call to Order

The meeting of the Washoe County School District Group Insurance Committee was called to order at 2:00 p.m. at the WCSD Central Administration Building Board Room, 425 East 9th Street, Reno, Nevada 89512.

1.02 Roll Call

Chair Don McHenry and Members Robert Munson, Kathy Howard, Dawn Miller, Diane Lyon, Tony McMillen, Eric Diamond, Danny Kits, and Jeff Bozzo. Members Sheryl Bennett, and Toni Maresjo were absent at roll call. WCSD representative Jackie James, Risk Manager, and staff were also present.

1.03 Public Comment

There was no public comment at this time.

2. ITEMS FOR DISCUSSION, PRESENTATION AND/OR ACTION

2.01 Action to Adopt the Agenda

It was moved by Diane Lyon, seconded by Robert Munson, that the Insurance Committee adopt the agenda as presented (Yea: Don McHenry, Robert Munson, Kathy Howard, Dawn Miller, Diane Lyon, Tony McMillen, Eric Diamond, Danny Kits, Jeff Bozzo). Final Resolution: Motion Carried 9-0.

2.02 Presentation and Discussion of Washoe County School District Group Insurance Internal Service Fund as of January 2019

Jeff Bozzo, Budget Project Manager, reviewed the health insurance internal service fund statement as of January 2019, and compared against the statement of January 2018. According to the comparative statement of net assets as of January 2019, the total assets were \$34,279, 184 as compared to \$22,192,522 at the same time last year. Total liabilities were \$9,118,382 as compared to \$9,541,831 last year. The total net position as of January 2019 was \$14,616,850 as compared to \$13,459,881, an increase. The operating expenses as of January 2019 was \$41,566,637 as compared to 44,393,742.

Mr. Bozzo, also discussed a transfer in from General Fund that was mistakenly reported for the first six months, July 2018 thru December 2018, of the fiscal year and how it has been corrected moving forward.

2.03 Presentation and Discussion of Washoe County School District Group Insurance Claims Experience Report as of January 2019

Tom Marshall, LP Insurance representative, discussed the Average Monthly Comparison which provides data to include active enrollment of employees and dependents; claims from medical, prescription, dental, and vision; and specific utilization from medical and pharmacy categories such as emergency, lab x-ray, pharmacy, urgent care, etc. Mr. Marshall, also discussed the number of admits for the current year and the average cost per inpatient and outpatient admits and days. Mr. Marshall, mentioned two large claims that were in excess of \$200,000 and were paid in January 2019.

Member Sheryl Bennett arrived.

2.04 Presentation and Discussion of Washoe County School District Group Insurance Claims Activity and Turnaround Reports for January 2019

Heather Reimer, Hometown Health representative, reviewed the claims experience report for January 2019. It is the goal of Hometown Health to process claims within 30 days. For the month of January claims were processed within 30 days at a rate of 99.08%.

Ms. Reimer reviewed the current percentages for claims paid within 30 days for the EPO Dental, EPO Medical, HSA Dental, HSA Medical, PPO Dental, and PPO Medical. She reviewed data related to the claims that are open beyond the 30-day goal.

2.05 Presentation and Discussion of Washoe County School District's Group Insurance Wellness Program Report as of January 2019

Janelle Dye, WCSD Wellness Coordinator, discussed participation for the WCSD Winter Wellness Choose your Challenge. Ms. Dye also mentioned current events and programs, like the Healthy Wage School District Weight Loss Challenge, and future events like the Snowshoe Trek in Tahoe Meadows, A Day for Women Wellness, the first WCSD Men's Wellness day, as well as workshop webinars in March. Ms. Dye also presented information on the participation of the Wellness Ambassadors, who can participate, and their duties and how they can obtain Healthy Track points for participating.

2.06 Approval of Minutes from the January 24, 2019 Meeting of the Insurance Committee

It was moved by Jeff Bozzo, seconded by Dawn Miller, that the Insurance Committee approve the minutes of the Insurance Committee Meeting of January 24, 2019, (Yea: Don McHenry, Robert Munson, Kathy Howard, Dawn Miller, Diane Lyon, Tony McMillen, Eric Diamond, Danny Kits, Jeff Bozzo, Sheryl Bennett). Final Resolution: Motion Carried 10-0.

2.07 PRESENTATION TO GRANT A SIX MONTH EXTENSION OF PREMIUM WAIVERS TO ONE PLAN MEMBER WHO IS QUALIFIED FOR THE EXTENSION UNDER THE PLAN DOCUMENT

Jackie James, Risk Manager, presented a request for a six month extension of a Waiver of Premium. The member has a medical condition that qualifies per the plan document and therefore an additional six month extension is being requested to be approved by the Committee.

It was moved by Robert Munson, seconded by Dawn Miller, that the Group Insurance Committee grant a six month extension of premium waiver to the one Plan Member who is qualified for the extension under the Plan Document (Yea: Don McHenry, Robert Munson, Kathy Howard, Dawn Miller, Diane Lyon, Tony McMillen, Eric Diamond, Danny Kits, Jeff Bozzo, Sheryl Bennett). Final Resolution: Motion Carried 10-0

3.0 Closing Items

3.01 Announcement of Next Meeting

The next meeting of the Washoe County School District Insurance Committee will take place at 2:00 p.m. on Thursday April 25, 2019 at the WCSD Central Administration Building Board Room, 425 East 9th Street, Reno, Nevada 89512.

3.02 Public Comment

There was no public comment at this time.

3.03 Adjourn Meeting

There being no more business, the meeting was adjourned at 2:27 p.m.